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THE MINNEHAHA COUNTY COMMISSION CONVENEED AT 9:00 A.M. February 25, 2020, pursuant to adjournment on February 18, 2020. Commissioners present were: Barth, Bender, Beninga, Heiberger, and Karsky. Also present were Olivia Larson, Commission Recorder, and Margaret Gillespie, Senior Deputy State's Attorney.

MOTION by Karsky, seconded by Barth, to approve the agenda. 5 ayes.

#### MINUTES APPROVAL

MOTION by Heiberger, seconded by Barth, to approve the February 18, 2020, Commission Minutes. 5 ayes.

#### VOUCHERS TO BE PAID

MOTION by Barth, seconded by Karsky, to approve the following bills totaling \$2,460,360.39. 5 ayes.

A Bar K	Auto/Small Equip	24.95
A&B Business	Lease-Rental Agmt	95.00
A&B Business	Maint Contracts	84.75
Aalberg, David	Welfare Rent	1,000.00
Advanced Pest Sol	Maint Contracts	70.00
Advancing Real Chang	Professional Svcs	1,936.96
Airgas USA	Gas Oil & Diesel	33.24
Airway Svc	Auto/Small Equip	1,631.64
Airway Svc	Gas Oil & Diesel	257.17
Allegiance Invest	Attorney Fees	823.50
Anderson, Jennifer	Bd Evals Minnehaha	1,215.00
Angel, Edward P	Attorney Fees	1,754.70
Argus Leader Media	Publishing Fees	1,492.05
Armor Correctional	Contract Svcs	270,258.65
AT&T	Safety & Rescue Equip	43.23
Avera McKennan	Hospitals	14,448.00
Avera McKennan	Other Medical Svcs	1,245.21
Avera McKennan	Physicians	732.18
Avera McKennan	Psych Evals	1,500.00
Avery Fenne	Business Travel	154.00
Axis Forensic Toxicol	Lab Costs	232.00
Beck, Jeffrey R	Attorney Fees	6,934.83
Boyer Ford Trucks	Truck Repairs & Maint	61.93
Bristol Court	Welfare Rent	700.00
Canterbury Apts	Welfare Rent	113.00
Celtic Steps	Program Activities	150.00
Century Business	Lease-Rental Agmt	925.52
Century Business	Maint Contracts	459.99
Certified Languages	Interpreters	41.25
Chagolla, Albert	Interpreters	212.50
Construction Product	Bridge Repair & Maint	543.68
Dakota Lettering	Uniform Allowance	101.00
Dakota Plating	Jail Repairs & Maint	34.50
Dakotaland Autoglass	Auto/Small Equip	29.99
Dean Schaefer Court	Court Reporters	1,479.00
Dedula, Carla F	Court Reporters	296.60
Denherder Law	Attorney Fees	122.05
Donahoe Law	Attorney Fees	2,537.10
Driveline Svc	Truck Repairs & Maint	165.44
Dust Tex Svc	Janitorial Chemical Sup	20.30
EH Hospitality	Motels	250.00
Eich Law	Attorney Fees	4,399.10
Eich Law	Child Defense Attorney	4,166.67
Emma Otterpohl	Business Travel	47.63
English Law	Attorney Fees	2,289.50
Exhaust Pros	Truck Repairs & Maint	859.98
Fastenal	Sign Supply Inventory	44.81

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Fastenal	Truck Repairs & Maint	20.12
Fleetpride	Truck Repairs & Maint	31.71
George, Aaron	Welfare Rent	500.00
Goebel Printing	Printing/Forms	178.56
Graham Tire	Auto/Small Equip	1,248.68
Grainger	Small Tools & Shop Sup	100.84
Gregory County	Board of Prisoners-Housing	220.00
Gregory Janjigian	Right Of Way	3,637.33
Heidepriem Purtell	Attorney Fees	5,138.89
Hidden Hills Apt	Welfare Rent	752.41
Holiday Inn City Cen	Program Activities	150.00
Holiday Inn City Cen	Witness Fees/Exps	300.00
Holiday Mobile Home	Welfare Rent	480.00
Horizon Agency	Insurance Admin Fee	2,788.50
HOV Svcs	Microfilming	504.35
HyVee	Pharmacies	160.52
IBE	Maint Contracts	264.00
Idemia Identity	Lease-Rental Agmt	1.00
Innovative	Office Sup	18.25
Interstate	Office Sup	472.56
ISI	Interpreters	220.00
Janjigian, Armen	Right Of Way	3,637.34
Jay & Dee's Special	Dive Team Donations Exp	1,569.87
Jaymar	Printing/Forms	83.36
JCL Solutions	Inmate Sup	135.00
JE Dunn Construction	Jail Expansion Construction	1,256,323.00
Jeff Larson Law	Attorney Fees	490.65
Jefferson Partners	Transportation	1,682.90
JLG Architects	Jail Expansion Prof Svcs	33,428.95
Johnson, Erin M	Bd Exp Fees Minnehaha	5,377.00
Julie Ladwig	Business Travel	154.00
Julius Blum	HHS Maint	203.00
Katterhagen, Mark	Bd Exp Fees Yankton	30.00
Kerri Cook Huber	Bd Exp Fees Yankton	100.00
Knecht, Andrew J	Attorney Fees	1,500.00
Kruse Law	Child Defense Attorney	4,166.67
Landeen Law	Attorney Fees	1,500.00
Laughlin Law	Attorney Fees	891.50
Lewis Drugs	Pharmacies	3,334.13
Lewno Law	Bd Exp Fees Yankton	233.00
Lisa Carlson Report	Court Reporters	195.80
Lockwood, Darcy	Bd Exp Fees Yankton	30.00
Loving, Philip	Bd Evals Minnehaha	2,910.00
Luther, Jeff	Medical Director	2,500.00
Madison, Barbara J	Right Of Way	4,906.10
Malloy Electric	Truck Repairs & Maint	72.60
Menard	Program Activities	815.22
Microfilm Imaging Sy	Software	4,500.00
Midamerican Energy	Natural Gas	531.47
Morse Correctional	Contract Svcs	2,400.00
Multicultural Center	Interpreters	866.25
Murray Properties	Welfare Rent	500.00
Napa Auto Parts	Parts Inventory	115.80
Napa Auto Parts	Small Tools & Shop Sup	52.90
Nathan Krueger	Business Travel	154.00
New Century Press	Publishing Fees	2,319.48
Novak	Lease-Rental Agmt	156.15
Novak	Trash Removal	169.24
Nybergs Ace Hardware	Office Sup	55.87
Nybergs Ace Hardware	Program Activities	68.86
Oconnor Company	Heat, Vent & AC Repairs	480.16
Olivier Miles Holtz	Attorney Fees	594.10
One Sky	Small Tools & Shop Sup	19.32
Osborn, Roxane R	Court Reporters	1,309.50

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PCS Mobile	Fed Drug Funds	1,660.74
PCS Mobile	JAG Grant 2018	46,244.45
PCS Mobile	JAG Grant 2019	43,045.00
Pettigrew Heights	Welfare Rent	805.00
Prestox	Professional Svcs	58.00
Promotional Video	Professional Svcs	265.00
Q Company	Welfare Rent	500.00
Qualified Presort	Postage	47,772.90
Record Keepers	Professional Svcs	49.44
Reynolds Law	Child Defense Attorney	4,166.67
Richard Ewing Equip	Jail Repairs & Maint	2,647.67
Risty, Maxine J	Court Reporters	717.80
Sanford	Clinics Auxiliary Svcs	14.29
Sanford Clinic	Contract Svcs	25,180.73
Sanford Clinic	Other Medical Svcs	100.20
Sanitation Products	Trucks/Tractors/Trailers	251,366.00
Satellite Tracking	Program Sup	3,607.50
Schaunaman, Kurt	Uniform Allowance	468.56
Sd Human Svcs	Psych Evals	600.00
Sechser, Jenna	Court Reporters	413.40
Security Labs	Maint Contracts	100.00
Short Elliott Hend	Architects & Engineers	6,039.98
Sioux Empire Fair	Misc Exp	12,500.00
Sioux Falls City	Electricity	12,863.88
Sioux Falls City	Water Sewer	13,417.87
Sioux Falls Ministry	Welfare Rent	693.10
Sioux Falls Rubber	Office Sup	46.16
Smith, Eric	Extradition & Evidence	84.00
State of SD	Amts Held-Daily Scram	2,266.00
State of SD	Amts Held-Remote Breath	735.00
State of SD	Blood/Chemical Analysis	5,005.00
State of SD	Bridge Repair & Maint	8,526.79
State of SD	Data Coms	113.00
State of SD	Misc Exp	21.00
State of SD	Printing/Forms	116.67
State of SD	Professional Svcs	216.25
State of SD	Road Maint & Material	189,949.44
State of SD	Tea-Ellis Range	115.09
Stockwell Engineers	Architects & Engineers	5,193.24
Summit Food Svc	Board Of Prisoners-Meals	33,220.82
Summit Food Svc	Child Care Food	466.64
Summit Food Svc	Inmate Sup	142.05
Summit Food Svc	School Lunch Program	778.89
Tegra Group	Jail Expansion Prof Svcs	18,707.13
Thelin Center Apt	Welfare Rent	624.00
Thomson Reuters	Amounts Held For Others	708.75
Thomson Reuters	Books	52.60
Thomson Reuters	Legal Research	1,622.38
Thomson Reuters	Subscriptions	255.98
Tires Tires	Gas Oil & Diesel	54.99
Tower Campground	Motels	190.00
Track 2 Trail Arctic	Auto/Small Equip	411.87
Two Way Solutions	Truck Repairs & Maint	185.96
Tzadik	Welfare Rent	950.00
US Foods	Professional Svcs	839.10
VB Falls Park Apts	Welfare Rent	1,400.00
Voisin, Alexander	Business Travel	30.24
Walgreens	Pharmacies	11.91
Walmart	Pharmacies	30.88
Weerheim Law	Bd Exp Fees Minnehaha	2,109.00
Weerheim Law	Crisis Intervention Program	66.50
Westport Investors	Welfare Rent	800.00
Wheelco	Truck Repairs & Maint	153.07
Williamsburg	Welfare Rent	404.00

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Xcel Energy	Electricity	21,126.12
Xcel Energy	Road Maint & Material	16.87
Xcel Energy	Welfare Utilities	1,293.46
Yankton County	Attorney Fees	2,135.85
Yankton County	Return Of Svc	50.00
Zabel Steel	Small Tools & Shop Sup	66.00

## REPORTS

The January 2020 Juvenile Detention Center Report, the Auditor's Office Financial Reports for January 2020, and the Minnehaha County Auditor's Account with the County Treasurer as of January 31, 2020, were received and placed on file in the Auditor's Office. Vicki Huitt, Accounting Manager, reported on the following Auditor's Office Financial Reports: General Fund Cash Balance Report, Highway Fund Cash Balance Report, the General Fund YTD Expenditures Report, and the General Fund YTD Revenue Report.

Auditor's Account with the County Treasurer as of January 31, 2020:

Total on deposit in banks, in interest bearing, open accounts:

1 <sup>st</sup> National Bank	\$20,946,104.42
US Bank (Cash with Trustee)	\$10,856,872.17
Total C.D. and Money Market Savings	\$13,000,000.00
Total Actual Cash	\$11,017.10
Total of Checks and Drafts which have been in the Treasurer's possession over 3 days	\$17,062.90
Total Cash On Hand	\$44,831,056.59
Total Munis Cash Balance	\$44,831,582.89
Unreconciled difference	(\$526.30)

## PERSONNEL

MOTION by Karsky, seconded by Beninga, to approve the following personnel changes. 5 ayes.

### New Hires

1. Jami Scoggins, Accountant for the Auditor, at \$24.31/hour (16/4) effective 3/2/20.
2. Tyler Eaton, Legal Office Assistant for the Public Defender's Office, at \$17.21/hour (10/2) effective 2/26/20.

### Promotions

1. Betsy Doyle, Senior Trial Attorney to Chief Deputy Public Defender for the Public Defender's Office, at \$3,696.00/biweekly (25/2) effective 2/22/20.

### Step Increases

1. Gail Eiesland, Senior Deputy State's Attorney for the State's Attorney's Office, at \$2,959.20/biweekly (22/5) effective 1/28/20.
2. Robert Harrison, Investigator for the State's Attorney's Office, at \$27.51/hour (16/9) effective 1/22/20.
3. Denise Moani Nelson, Legal Office Assistant for the Public Defender's Office, at \$19.47/hour (10/7) effective 2/21/20.
4. Lori Montis, Assistant Director of Human Services for Human Services, at \$2,747.20/biweekly (21/6) effective 2/8/20.

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5. Lisa Haas, Tax and License Technician for the Treasurer, at \$17.21/hour (10/2) effective 2/13/20.
6. David Eaton, Correctional Officer for the Jail, at \$20.46/hour (13/3) effective 2/27/20.
7. Jared Terrones, Deputy Sheriff for the Sheriff's Office, at \$28.20/hour (17/8) effective 2/28/20.
8. Paul Schuster, Deputy Sheriff for the Sheriff's Office, at \$24.92/hour (17/3) effective 2/24/20.
9. Mark Jastram, Sergeant for the Sheriff's Office, at \$37.91/hour (20/14) effective 2/2/20.
10. Aaron Tilley, Juvenile Correctional Officer I for the Juvenile Detention Center, at \$19.95/hour (12/4) effective 1/18/20.
11. Paavo Rasmussen, Education Assistant for the Museum, at \$24.92/hour (12/13) effective 2/14/20.

#### Other

1. To rescind the action hiring of Sabina Ramic as Tax and License Technician for the Treasurer.

#### ABATEMENTS

Upon the recommendation of Chris Lilla, Director of Equalization, the following motions were made:

MOTION by Barth, seconded by Heiberger, to approve abatement for South Dakota Department of Game Fish & Parks, Parcel ID 16620, legally described as Tract 1 Cooley's Addn (Ex H-1) W1/2 31-103-47 Palisade Township 103-47, 2019 Property Taxes, in the amount of \$296.04, representing tax exempt status. By roll call vote: 5 ayes.

MOTION by Heiberger, seconded by Karsky, to approve abatement for the City of Sioux Falls Catholic Schools Property Corp, Parcel ID 44734, legally described as N 35' 13 & All 14 Block 1 Roger's Park Addn To City Of Sioux Falls, 2019 Property Taxes, in the amount of \$1,280.86, representing a re-valuation due to significant storm damage. By roll call vote: 5 ayes. Mr. Lilla stated that the property will also be changed to tax exempt status due to a change in the use of the property.

MOTION by Heiberger, seconded by Barth, to approve abatement for Jerry & Barb Vanvliet, Parcel ID 87530, 1404 S Scarlet Oak Tr, 2019 Property Taxes, in the amount of \$629.20, to correct an error. By roll call vote: 5 ayes.

MOTION by Beninga, seconded by Heiberger, to approve abatements for 2019 Property Taxes representing the Elderly Assessment Freeze: Parcel ID 35239, in the amount of \$1,639.34, 1712 E 5th St; Parcel ID 81943, in the amount of \$461.05, 8610 W Laverne Wipf St; Parcel ID 56522, in the amount of \$765.93, 6009 W Silver Valley Dr; and Parcel ID 36005, in the amount of \$597.18, 3001 E 20th St. By roll call vote: 5 ayes.

MOTION by Karsky, seconded by Heiberger, the following abatements representing the disabled veterans tax exemption under SDCL 10-4-40 for Parcel ID 74036: 2018 Property Taxes, in the amount of \$43.56 and 2019 Property Taxes, in the amount of \$264.08. By roll call vote: 5 ayes.

#### NOTICES

Upon the request of DJ Buthe, Highway Superintendent, MOTION by Heiberger, seconded by Beninga, to authorize the Auditor to publish a Notice to Bidders for Highway Project MC20-07, 2020 Mowing & Trimming, to be opened on March 25, 2020. 5 ayes.

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Upon the request of DJ Buthe, Highway Superintendent, MOTION by Heiberger, seconded by Beninga, to authorize the Auditor to publish a Notice to Bidders for the 2020-2021 Annual Highway Materials to be opened on March 25, 2020. 5 ayes.

#### PUBLIC COMMENT

Upon the request of Commissioner Karsky, Steve Linquist, 4109 S Pillsberry Ave, Sioux Falls, spoke as the Triage Center Project Director. Mr. Linquist provided an update on the Triage Center development and spoke on his previous work experience.

#### BRIEFINGS

Holly Rader, Sioux Falls Area Chamber of Commerce Agri-Business Division Manager, gave a briefing on the Sioux Empire Livestock Show, Ag Appreciation Day, and the National Farmer's Day at the Barn. Ms. Rader introduced Jeff Griffin, the new Sioux Falls Area Chamber of Commerce President & CEO. Mr. Griffin spoke on his first month and a half on the job.

Gary Tuschen, Carroll Institute Executive Director, and Tiffany Butler, Carroll Institute Director of Operations Regulatory Compliance, gave a briefing on the utilization of their services, the expansion of their services, and their treatment programs. Additionally, a shared practice clinic will be opening the week of March 9, 2020.

Carey Deaver, Human Resources Director, gave a briefing on the Human Resources Department's projects and goals, as well as, a briefing on the annual workforce review identifying trends and significant changes in areas such as demographics, turnover, recruitment, and step distribution.

#### AGREEMENT

DJ Buthe, Highway Superintendent, presented a Professional Services Agreement between Minnehaha County and Short Elliot Hendrickson, Inc. (SEH) for Project MC18-07, Highway 110 Culvert Replacement. SHE will provide construction administration at a cost not to exceed \$28,919.00. The work is expected to begin in the Spring of 2020 and will be completed by October 23, 2020. MOTION by Barth, seconded by Beninga, to authorize the Chair to sign the Professional Services Agreement between Minnehaha County and Short Elliot Hendrickson, Inc. for MC18-07, Highway 110 Culvert Replacement, construction administration at a cost not to exceed \$28,919.00. 5 ayes.

#### BRIEFING

Kevin Hoekman, Planner, gave a briefing on proposed building permit fee increases. A draft resolution was prepared and will be presented to the Commission at the March 10, 2020, Regular County Commission Meeting to request approval.

#### AGREEMENT

Jamie Gravett, Juvenile Detention Center Director, presented a Long-Term Staffing Agreement between Minnehaha County and Tri-State Nursing Enterprises for nursing services as an independent contractor at the Juvenile Detention Center. Billing is based on the number of hours worked, the type of nursing professional working, the shift being worked, and any necessary millage. The term of the agreement is for twelve months. MOTION by Beninga, seconded by Heiberger, to authorize the Chair to sign the Long-Term Staffing Agreement between Minnehaha County and Tri-State Nursing Enterprises for nursing services at the Juvenile Detention Center for a term of twelve months beginning on February 25, 2020. 5 ayes.

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#### LEGISLATIVE UPDATE

Craig Dewey, Assistant Commission Administrative Officer, gave an update and status report on the 2020 Legislative Session bills that impact Minnehaha County highlighting Senate Bill (SB) 157, SB 79, and SB 70.

#### LIAISON REPORT

Commissioner Heiberger reported on plans to attend the 2020 National Association of Counties Legislative Conference with Commissioner Barth in Washington, D.C. where she will first attend meetings for the Justice & Public Safety Committee. Commissioner Barth reported that President Trump and General Colin Powell are scheduled to speak at the conference.

Commissioner Barth reported on the February 24, 2020, Planning Commission Meeting where a roller coaster for Wild Water West was approved. Items that were turned down included a property in violation of County ordinance and a proposed subdivision that was located in a floodplain.

#### NEW BUSINESS

Commissioner Karsky suggested postponing the Building Committee Meeting scheduled for Tuesday, March 3, 2020, due to only three Commissioners being able to be present for the meeting.

MOTION by Barth, seconded by Karsky, to recess the Minnehaha County Commission Meeting at 10:11 a.m. 5 ayes.

MOTION by Karsky, seconded by Beninga, to reconvene the Minnehaha County Commission Meeting at 10:20 a.m. 5 ayes.

MOTION by Barth, seconded by Beninga, to enter into Executive Session pursuant to SDCL 1-25-2 (1), (3) and (4). 5 ayes.

MOTION by Barth, seconded by Karsky, to adjourn. 5 ayes.

The Commission adjourned until 9:00 a.m. on Tuesday, March 3, 2020.

#### APPROVED BY THE COMMISSION:

Jean Bender

Chair

ATTEST:

Olivia Larson

Deputy Auditor