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THE MINNEHAHA COUNTY COMMISSION CONVENE AT 9:00 A.M. June 4, 2019, pursuant to adjournment on May 28, 2019. Commissioners present were: Barth, Bender, Beninga, Heiberger, and Karsky. Also present were Olivia Larson, Commission Recorder, and Margaret Gillespie, Senior Deputy State's Attorney.

MOTION by Barth, seconded by Beninga, to amend the agenda to remove Item 12, an item to Authorize the Chairperson to sign the Stockpile Land Lease Agreement with the South Dakota Department Of Transportation. 5 ayes.

MOTION by Heiberger, seconded by Barth, to approve the agenda as amended. 5 ayes.

MINUTES APPROVAL

MOTION by Heiberger, seconded by Karsky, to approve the May 28, 2019, Commission Minutes. 5 ayes.

VOUCHERS TO BE PAID

MOTION by Barth, seconded by Beninga, to approve the following bills totaling \$224,588.88. 5 ayes.

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| A&B Business | Maint Contracts | 51.47 |
| A-1 Pumping & Excav | Bldg/Yard Repair & Maint | 172.50 |
| Airway Svc | Automotive/Small Equip | 699.66 |
| Airway Svc | Gas Oil & Diesel | 85.80 |
| Als Properties Silve | Welfare Rent | 680.00 |
| Anderson, Jennifer | Bd Evals (Minnehaha) | 2,790.00 |
| Angel, Edward P | Attorney Fees | 693.00 |
| Avera McKennan | Hospitals | 8,118.07 |
| Axis Forensic Toxicol | Lab Costs | 225.00 |
| Balampaki, Nabin | Interpreters | 50.00 |
| Boyd, Michelle | Uniform Allowance | 550.00 |
| Boyer Trucks | Truck Repairs & Maint | 63.29 |
| Braun, Mason | Investigators Exps | 99.12 |
| Brende & Meadors | Welfare Rent | 700.00 |
| Burns, Jason | Investigators Exps | 44.10 |
| Buthe, DJ | Business Travel | 1,996.60 |
| Buthe, DJ | Memberships | 119.00 |
| Century Business | Lease-Rental Agmt | 699.43 |
| Century Business | Maint Contracts | 835.03 |
| Century Business | Office Sup | 225.00 |
| Chagolla, Albert | Interpreters | 205.83 |
| Chasing Willows | Welfare Rent | 700.00 |
| Chris Cam | Janitorial Chemical Sup | 35.01 |
| Chris Cam | Office Sup | 106.35 |
| Chris Lilla | Business Travel | 178.44 |
| City Glass & Glazing | Building Repairs & Maint | 751.02 |
| Cluckin Good Chicken | Jury Fees | 130.12 |
| Concrete Materials | Road Maint & Material | 458.46 |
| Construction Product | Building Repairs & Maint | 245.50 |
| Construction Supply | Road Material Inv | 7,488.00 |
| Dallas Davis | Business Travel | 109.00 |
| Dan's Drugstore | Pharmacies | 30.00 |
| Darrell Roberts | Misc Rev | 150.00 |
| David Powers | Business Travel | 109.00 |
| Dedula, Carla F | Court Reporters | 7.60 |
| Depena, Bo | Program Activities | 300.00 |
| Douglas Street Inv | Welfare Rent | 900.00 |
| Dunlap, David | Business Travel | 109.00 |
| EH Hospitality | Motels | 525.00 |
| Electric Construction | Electrical Repairs & Maint | 162.25 |
| Electric Construction | Program Activities | 3,933.68 |
| Fastenal | Sign Supply Inv | 47.90 |

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| Fink, Twaine | Welfare Rent | 600.00 |
| First Rate Excav | Contracted Construction | 11,484.00 |
| Gaylord Bros | Program Activities | 653.41 |
| Ge, Xijin | Welfare Rent | 775.00 |
| Goebel Printing | Bd Exp Fees (Minnehaha) | 63.05 |
| Goebel Printing | Printing/Forms | 44.64 |
| Graham Tire | Motor/Machine/Equip Repair | 443.70 |
| Grainger | JDC Maint | 29.16 |
| Grainger | Small Tools & Shop Sup | 113.30 |
| Grant Cummings | Gas Oil & Diesel | 104.88 |
| Gunner, Andrea | Court Reporters | 38.00 |
| Guzman, Sandra V | Interpreters | 125.00 |
| Hancock Concrete | Pipe & Culvert Inv | 576.00 |
| Harr Limited Partner | Welfare Rent | 172.00 |
| Heimdal, Marie Ann | Court Reporters | 496.60 |
| Heronimus, Jeff | Business Travel | 109.00 |
| Horizon Apts | Welfare Rent | 532.00 |
| Huey Building | Welfare Rent | 308.00 |
| I State Truck Center | Parts Inv | 118.26 |
| Interim Healthcare | Professional Svcs | 1,135.50 |
| Iosty, James | Bd Exp Fees (Minnehaha) | 7,755.00 |
| Iosty, James | Crisis Intervention Program | 75.20 |
| Janet C Olson | Attorney Fees | 1,111.05 |
| Jastram, Mark | Investigators Exps | 58.13 |
| John Koch Investment | Welfare Rent | 500.00 |
| Johnson, Richard L | Attorney Fees | 1,942.94 |
| Joshua Marbach | Business Travel | 109.00 |
| JT Enterprises | Welfare Rent | 700.00 |
| JW Niederauer | Road Maint & Material | 39.48 |
| Katterhagen, Mark | Bd Exp Fees (Yankton) | 96.00 |
| Kennedy Pier & Loftu | Attorney Fees | 590.50 |
| Kerri Cook Huber | Bd Exp Fees (Yankton) | 200.00 |
| King, Duane | Business Travel | 109.00 |
| Kone | Building Repairs & Maint | 353.88 |
| Kyle Sexe | Business Travel | 109.00 |
| Kyra Enterprises | Motels | 210.00 |
| Lacey Rentals | Lease-Rental Agmt | 111.00 |
| Lewno Law | Bd Exp Fees (Yankton) | 794.25 |
| Lisa Carlson Report | Court Reporters | 87.40 |
| Lockwood, Darcy | Bd Exp Fees (Yankton) | 96.00 |
| Loving, Philip | Bd Evals (Minnehaha) | 4,650.00 |
| Lutheran Social Svcs | Diversion Programs | 1,589.55 |
| Lutheran Social Svcs | Evening Report Center | 5,661.63 |
| Lutheran Social Svcs | Shelter Care/Reception Center | 48,756.95 |
| Marsh & McLennan | Notary Exp | 50.00 |
| McKesson Medical | Clinics Auxiliary Svcs | 73.08 |
| Mesa Apts | Welfare Rent | 1,155.00 |
| Microfilm Imaging | Office Sup | 669.35 |
| Midamerican Energy | Natural Gas | 280.70 |
| Midamerican Energy | Welfare Utilities | 209.00 |
| Midcontinent Com | Amounts Held For Others | 155.00 |
| Midtown Properties | Welfare Rent | 690.00 |
| Mountain States Tact | Education & Training | 825.00 |
| Multicultural Center | Interpreters | 110.00 |
| National Tactical | Homeland Security | 19,125.00 |
| Nebraska Salt & Grain | Road Material Inv | 9,735.99 |
| Nybergs Ace Hardware | Building Repairs & Maint | 19.93 |
| Oconnor | HHS Maint | 4,205.00 |
| Phipps, Ahmed N | Interpreters | 150.00 |
| Preferred Printing | Office Sup | 198.00 |
| Raa Certification | Education & Training | 450.00 |
| Reynolds Law | Child Defense Attorney | 675.00 |
| Robert Hudson | Physicians | 60.00 |
| Rosecrest | HS Donations | 507.79 |
| Safe Home | Misc Rev | -688.28 |

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| Safe Home | Notes Rec Safe Home | -2,905.81 |
| Safe Home | Rent Subsidies | 11,341.00 |
| Sams Club | Other Sup | 48.70 |
| Sams Club | Professional Svcs | 1,040.12 |
| Sams Club | Work Mileage | 28.66 |
| Sanford Clinic | Misc Exp | 46.33 |
| Schabauer, Ernest | Welfare Rent | 872.00 |
| Schwebach Agency | Welfare Rent | 500.00 |
| SD Assoc Cnty High | Education & Training | 485.00 |
| SD Human Svcs | Clinics Auxiliary Svcs | 17.00 |
| Sioux Falls Area | Advertising | 500.00 |
| Sioux Falls Area | Misc Exp | 30.00 |
| Sioux Falls Area Human | Misc Exp | 3,149.70 |
| Sioux Falls City | Sign Supply Inv | 60.12 |
| Sioux Falls Ford | JAG Grant | 21,057.01 |
| Sioux Falls Rubber | Notary Exp | 42.40 |
| Smith, Traci M | Business Travel | 86.60 |
| Smith, Traci M | Education & Training | 66.00 |
| State of SD | Amts Held-Daily Scram | 6,514.00 |
| State of SD | Amts Held-Remote Breath | 1,144.00 |
| State of SD | Cnty Cemetery | 30.00 |
| State of SD | Notary Exp | 60.00 |
| Strange Farrell John | Attorney Fees | 19.00 |
| Swaney, Dawn | Cnty Cemetery | 190.00 |
| The Lodge At Deadwood | Business Travel | 3,974.00 |
| Tzadik | Welfare Rent | 975.00 |
| US Bank | Lease-Rental Agmt | 136.72 |
| US Foods | Professional Svcs | 451.89 |
| Valley West Apt | Welfare Rent | 500.00 |
| Ver Beek, Kelsey | Attorney Fees | 1,495.05 |
| Washington Heights | Welfare Rent | 700.00 |
| Wheelco | Truck Repairs & Maint | 581.03 |
| Xcel Energy | Welfare Utilities | 2,245.86 |
| Yankton Cnty | Attorney Fees | 1,195.25 |
| Yankton Cnty | Return Of Svc | 50.00 |

REPORTS

The 2019 First Quarter Minnehaha County Emergency Medical Service Summary was received and placed on file in the Auditor's Office. Dr. Jeff Luther, Rural Ambulance Quality Assurance Director, reported on the 2019 First Quarter Minnehaha County Emergency Medical Service Summary highlighting the types of calls and number of calls received, call duration, dispatch times, and current projects.

PERSONNEL

MOTION by Karsky, seconded by Barth, to approve the following personnel changes. 5 ayes.

New Hires

1. To amend the hire date of Logan Lorenzen, variable hour Juvenile Correctional Worker for the Juvenile Detention Center, to 6/3/19.
2. Erica Ramstad, Deputy Public Advocate for the Public Advocate's Officer, at \$2,603.20/biweekly (22/1) effective 6/5/19.
3. Natalie Barclay, seasonal Museum Intern for the Museum, at \$9.50/hour effective 6/6/19 to 8/23/19.
4. Emily Kern, seasonal Grounds Worker for Facilities, at \$12.25/hour effective 6/10/19.

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Promotions

1. Breanna Hawkins, Administrative Secretary to Senior Accounting Technician for the Sheriff's Office, at \$18.90/hour (12/3) effective 6/10/19.
2. Anthony Stransky, Jerimiah Kindrick, Connor Martinson, Amanda Berberich, John Chau, and Joanna Glover, from Correctional Officers in Training to Correctional Officers for the Jail, at \$18.90/hour (13/1) effective 6/4/19.

Step Increases

1. Chad Zink – Senior Records Technician – Register of Deeds – 12/9 – 6/7/19 - \$21.92/hour
2. Cole Powell – Correctional Officer – Jail – 13/3 – 5/2/19 - \$19.86/hour
3. Justin Duchene – Correctional Systems Operator – Jail – 9/6 – 4/18/19 - \$17.54/hour
4. Lauri McGee – Correctional Systems Operator – Jail – 9/14 – 4/21/19 - \$21.39/hour
5. Sarah Wachal – Victim Witness Assistant – State's Attorney's Office – 16/10 – 4/21/19 - \$27.38/hour
6. Meghan McCauley - Loof – Deputy State's Attorney – State's Attorney's Office – 22/2 – 4/30/19 - \$2,667.20/biweekly

Special Personnel Action

To recognize the following significant employee anniversaries for June 2019: 5 years – Amber Bartels, Kevin Hoekman, Andrew Robertson, Lance Mattson, and Wayne Feddersen; 10 years – Daniel Finnegan and Sarah Kerkvliet; 15 years – Mary Zeeb and Michael Mattson; 20 years – Tricia McKee; and 25 years – Richard Hinzman.

To record volunteers in County Departments for May 2019. This list is on file at Human Resources.

BRIEFING

Craig Dewey, Assistant Commission Administrative Officer, introduced Wong Nystrom, Enterprise Fleet Management Fleet Consultant, who gave a presentation on Enterprise Fleet Management's updated proposal for services. Mr. Nystrom focused on the cost analysis conducted on the County's current fleet and the potential benefits of the program offered by Enterprise.

PURCHASE

Joe Bosman, Deputy Sheriff Captain, requested authorization to purchase seven (7) 2020 Ford Utility Interceptors off of the 2019 City of Sioux Falls Bid Contract #19-0051 from Nelson Auto Center, Fergus Falls, MN, at a total cost of \$235,020.38. The purchase of the vehicles is part of the approved FY2019 budget. MOTION by Karsky, seconded by Beninga, to authorize the purchase of seven (7) 2020 Ford Utility Interceptors off of the 2019 City of Sioux Falls Bid Contract #19-0051 from Nelson Auto Center, 2228 College Way, Fergus Falls, MN, 56537 at a total cost of \$235,020.38. By roll call vote: 5 ayes.

LIAISON REPORT

Commissioner Heiberger reported on attending the June 3, 2019, South Dakota Area Health Education Center Supplemental Grant Project Board Meeting where they discussed utilizing tele-mental health strategies for first responders. A pilot site has been chosen with officers who have been trained on crisis intervention. Next week,

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Commissioner Heiberger will attend a site visit on the east coast at a county working on officer training with telehealth. There is no expense to Minnehaha County for the site visit.

Commissioner Heiberger reported on the Unified Judicial System Conference to take place on August 13 – 14, 2019, on improving the criminal justice system for individuals with mental illness. Commissioner Heiberger requested that the County consent to non-financial and staff time obligation partner support of the conference in the form of the use of the County logo and communication about the conference. Commissioner Bender requested that the item be brought before the Commission for discussion at the next meeting.

Commissioner Barth reported that Commissioner Heiberger will be the South Dakota Association of County Commissioners President next year and inquired about the process for submitting legislative requests. Commissioner Bender stated that she has been in contact with Commission Office staff to get emails sent out to department heads regarding any legislative requests they may have for the next session.

NEW BUSINESS

Commissioner Bender reminded everyone that the first Budget Hearing will take place on June 4, 2019, at 1:00 p.m. The next Budget Hearing will be on June 6, 2019, at 8:00 a.m.

MOTION by Barth, seconded by Heiberger, to recess the Minnehaha County Commission Meeting at 10:09 a.m. 5 ayes.

MOTION by Karsky, seconded by Heiberger, to reconvene the Minnehaha County Commission Meeting at 10:19 a.m. 5 ayes.

MOTION by Barth, seconded by Heiberger, to enter into Executive Session pursuant to SDCL 1-25-2 (1), (3) and (4). 5 ayes.

MOTION by Karsky, seconded by Barth, to adjourn. 5 ayes.

The Commission adjourned until 9:00 a.m. on Tuesday, June 11, 2019.

APPROVED BY THE COMMISSION:

Jean Bender

Chair

ATTEST:

Olivia Larson

Deputy Auditor