

06/27/2017

THE MINNEHAHA COUNTY COMMISSION CONVENEED AT 9:00 A.M. June 27, 2017, pursuant to adjournment on June 20, 2017. Commissioners present were: Barth, Bender, Beninga, Heiberger, and Karsky. Also present were Olivia Larson, Commission Recorder, and Judy Wehrkamp, Senior Deputy State's Attorney.

Commissioner Beninga announced the June 27, 2017, Joint City of Dell Rapids/Minnehaha County Meeting was cancelled due to lack of a quorum.

MOTION by Heiberger, seconded by Barth, to approve the agenda. 5 ayes.

MINUTES APPROVAL

MOTION by Bender, seconded by Karsky, to approve the June 20, 2017, Commission Minutes. 5 ayes.

VOUCHERS TO BE PAID

MOTION by Barth, seconded by Heiberger, to approve the following bills totaling \$1,876,486.13. 5 ayes.

A & B Business	Lease-Rental	785.97	A & B Business	Maintenance	675.27
A To Z World Language	Interpreters	5,375.00	Advance Auto Parts	Automotive	50.97
Airway Service	Automotive	2,262.88	Airway Service	Gas,Oil,Diese	154.54
Allied Oil & Tire	Automotive	377.50	Argus Leader	Subscriptions	351.20
Armor Correctional	Contract Svc	193,173.36	AT&T	Safety & Res	42.20
Avera Home Medical	Inmate Supplies	215.00	Avera Home Medical	Medical Equip	216.38
Avera McKennan	Clinics Aux	94.00	Avera McKennan	Hospitals	13,112.98
Axis Forensic Toxico	Lab Costs	250.00	Barth, Jeff	Travel Barth	50.40
Billion Empire Motor	Automotive	78.65	Black-Top Paving Inc	Contracted	903,404.44
Boen, Bridget	Program Act	100.00	Boyer Trucks	Truck Repair	26.99
Brooks Townhomes	Welfare Rent	700.00	Brown & Saenger	Office Supplies	706.00
Butler Machinery	Automotive	87.96	Butler Machinery	Heavy Eq Rep	329.68
C&R Supply Inc	Truck Repair	39.66	Canfield Business	Furniture	729.42
Carrington Apartment	Welfare Rent	600.00	CBM Managed Services	Board Of Pris	40,597.35
CBM Managed Services	Inmate Supplies	405.55	Center For Family	Other Prof	552.53
Century Business	Lease-Rental	253.03	Century Business	Maintenance	1,788.39
Century Business	Office Supplies	211.00	Certified Auto Glass	Automotive	37.00
Christopherson Ander	Attorney Fees	1,710.80	CJ Sayles	Store Inv	965.15
Cleveland Heights	Welfare Rent	455.00	Cliff Avenue Upholst	Automotive	200.00
Cloud 9 Motel	Motels	250.00	Cole Papers Inc	JDC Custodial	222.42
Comtec Security	Safety & Res	38,022.00	Concrete Materials	Bridge Repair	92.50
Concrete Materials	Road Maint	56,639.52	Construction Product	Bridge Repair	6,669.00
Construction Product	Park/Rec	11.20	Construction Product	Small Tools	67.10
Counseling Resources	Attorney Fees	700.00	Dakota News	Store Inv	235.93
Decisionone Corporat	Maintenance	168.52	Dekalb County GA	Return Of Svc	50.00
Donovans Hobby & Scu	Volunteer Per	367.78	Durham Radiology	Contract Svc	133.46
EH Hospitality	Motels	280.00	Eich Law Office	Attorney Fees	1,004.51
Electric Constructio	Building Repair	77.55	Embe	Education	100.00
Embroidme	Uniform Allow	1,686.34	Engbrecht, Roger	Welfare Rent	500.00
Engquist, Molly J	Program Act	79.00	EPSV Investments	Welfare Rent	500.00
Etek Dba Garfiel	Welfare Rent	600.00	Falls Community	Clinics Aux	138.18
Fastenal	Sign Supply	30.88	Fastenal	Small Tools	57.33
Fleetpride Holt	Truck Repair	617.66	Fluth, Rodney P	Welfare Rent	495.00
Formatop	Furniture	1,559.20	Formatop	Jail Repairs	1,486.27
G&H Investments	Welfare Rent	700.00	G&R Controls	Heat,Vent & A	463.34
Galls	Uniform Allow	842.91	Gansz, Kevin	Program Act	79.00
George Boom Funeral	Burials	2,000.00	George, Aaron	Motels	600.00
George, Aaron	Welfare Rent	990.00	Grainger	Furniture	132.01
Grant Square	Welfare Rent	600.00	Granville Ems	Contract Svc	271.76
Great Plains	Psych Evals	935.00	Gulson, Deloris A	Welfare Rent	500.00
Guzman, Sandra V	Interpreters	125.00	Hayes, Lina	Interpreters	58.33
HDR	Architects	11,345.02	Heartland Paper	Small Tools	48.38
Heimdahl, Marie Ann	Court Reporter	110.20	Heritage Funeral	Burials	2,000.00
Hoekstra Reporting	Court Reporter	125.80	Holdahl	Exhibit Mater	71.49

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Holiday Credit Offic	Road Maint	34.93	Horizon Agency	Expenditures	2,619.50
Howalt McDowell	Notary Exp	150.00	HP Hewlett	Data Processi	23,889.76
HP Hewlett	Furniture	453.99	HyVee	Pharmacies	112.91
HyVee	Program Act	149.65	I State Truck Center	Parts Inv	129.77
Interstate Office	Office Supplie	1,058.36	Intoximeters	Testing Suppli	4,200.00
ISI LLC	Interpreters	260.00	JCL Solutions	Kitchen/Clean	4,129.27
JDS House Of Trophies	Other Misc	75.00	Jeff Larson Law	Attorney Fees	1,458.80
Jeff Larson Law	Child Defense	7,873.95	Jim & Rons Service	Automotive	100.00
Johnson Controls	Heat,Vent & A	118.89	JSA Consult Engineer	Architects	66,592.00
Kading, Kunstle	Attorney Fees	695.60	Kavanaugh, Antoinett	Attorney Fees	1,942.50
Koch Hazard Architect	Museum Col	63,882.00	Kohlhoff, Kari	Program Act	73.00
Kringen, Gregg	Parks/Rec	489.64	Kull, Lisa	Court Reporter	174.80
Lambertus, T H Jr	Welfare Rent	600.00	Language Line Svc	Interpreters	685.76
Language Line Svc	Telephone	161.04	Laughlin Law	Attorney Fees	1,224.40
Laughlin Law	Child Defense	390.20	Lewis Drugs	Pharmacies	3,580.41
Light & Siren	Communication	4,206.29	Locators & Supplies	Parts Inv	31.98
Locators & Supplies	Small Tools	108.39	Loge, Daniel	Welfare Rent	490.00
Lutheran Social Svcs	Interpreters	400.00	Madison Apartments	Welfare Rent	600.00
McKesson Medical-Sur	Clinics Aux	73.94	Meadowland Apts	Welfare Rent	157.00
Medstar Paramedic	Transportation	400.00	Menards	Janitorial	24.97
Menards	Park/Rec	8.44	Metro Communications	Clinics Aux	1,360.00
Michaelson Apts	Welfare Rent	500.00	Microfilm Imaging	Office Supplies	667.66
Midamerican Energy	Welfare Utili	949.86	Midco	Data Communic	248.00
Midwest Alarm	Outside Repair	405.12	Miller Funeral Home	Burials	2,000.00
MC Museum	Janitorial	4.00	MJ Dalsin	Coliseum Main	3,220.00
MJ Dalsin	Juvenile Dete	1,980.00	Multicultural Center	Interpreters	110.00
Murray Properties	Welfare Rent	1,375.00	Napa Auto Parts	Parts Inv	64.56
Nelson, Adam D	Program Act	61.32	Niewenhuis, Robyn	Expert Witnes	388.50
North Ridge Apt	Welfare Rent	919.00	Nyhaug, Adam	Program Act	420.04
Parker, Jay	Welfare Rent	500.00	Pennington County	Extradition	8,876.85
Pharmchem	Testing Suppl	1,741.00	Physicians Laborator	Other Medical	80.55
Pictometry Internati	Other Prof	38,732.00	Pottawattamie County	Return Of Svc	35.00
Prahm Construction	Contracted	144,168.00	Precise MRM	Truck Repair	617.30
Prestox	Outside Repair	204.55	Qualified Presort	Postage	268.95
Quality Efficiencies	Motels	500.00	Redwood Toxicology	Program Suppl	13.50
Redwood Toxicology	Testing Suppl	3,600.00	Reliance Telephone	Telephone	2.80
Retail Data Systems	Furniture	165.00	Roberts, Ben	Program Act	200.00
Rods Property	Welfare Rent	1,000.00	Safe Home	Notes Rec SF	-2,590.88
Safe Home	Other Misc R	-1,003.21	Safe Home	Rent Subsidie	10,538.00
Sanford Hospital	Hospitals	4,461.29	Sanford Laboratories	Lab Costs	400.00
Sanitation Products	Truck Repair	504.00	SD Assoc Of Assessing	Education	3,000.00
SD Dept Of Revenue	Store Sales	132.16	SD Human Services	Clinics Aux	55.60
SD Secretary Of Stat	County Cemete	20.00	SD State Historical	Store Inv	174.04
Sentinel Offender	Electronic Mo	1,126.83	Servall Towel & Line	Janitorial	6.25
Servall Towel & Line	Program Act	98.49	Sheehan Mack Sales	Truck Repair	2,302.07
Sioux Falls City	Gas,Oil,Diesel	301.21	Sioux Falls Rubber	Office Supplies	21.50
Sioux Falls School	Program Act	331.05	Sioux Falls Two Way	Communication	632.43
Sioux Falls Utilities	Electricity	10,032.99	Sioux Falls Utilities	Water Sewer	14,030.28
Sioux Falls Woman	Advertising	595.00	Skadsen, Nathan	Work Mileage	168.00
Southeastern Behavior	Other Prof	2,525.00	Spring Centre Apt	Welfare Rent	461.00
Storhaug, Adrean	Welfare Rent	500.00	Sweetallen, McKenzie	Business Trav	17.22
Szameit, Alexandra	Interpreters	241.66	Tally Ho Apartments	Welfare Rent	300.00
TCN	Telephone	37.53	Thesenvitz & Mickels	Child Defense	2,412.00
Thomson Reuters	Books	240.68	Thomson Reuters	Legal Researc	2,500.00
Timekeeping Systems	Safety & Res	1,796.76	Tires Tires Tires	Gas,Oil,Diese	24.99
Titan Energy Systems	HHS Maintenan	2,162.00	Triangle Properties	Welfare Rent	500.00
Tristate Garage Door	Jail Repairs	75.00	Truax Patient Svc	St Drug Fund	75.00
Tschetter & Adams	Attorney Fees	1,197.90	Turning Leaf Housing	Welfare Rent	500.00
Tyler Technologies	Software	3,476.56	Uline	Program Act	36.05
Ulteig Engineers	Architects	7,382.50	Uncle Eds Specialty	Construction	567.00
United Parcel Svc	Postage	20.01	Univ Of Ok Press	Store Inv	200.57
US Bank Equipment	Lease-Rental	136.72	Variety Foods	Other Prof	368.09
VB Falls Park Apts	Welfare Rent	300.00	Volunteers Of America	Other Prof	2,100.00
Wahle, Travis	Welfare Rent	400.00	Waltner Kolbeck Scha	Attorney Fees	405.20
Waltner Kolbeck	Child Defense	564.00	Walton, Marcus	Attorney Fees	1,922.80

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West Creek Woods Apt	Welfare Rent	300.00	Westbrooke Apts	Welfare Rent	500.00
Westport Apts	Welfare Rent	800.00	Wheelco Brake	Truck Repair	134.23
Wilka & Welter	Child Defense	1,353.60	Xcel Energy	Electricity	75,439.04
Xcel Energy	Welfare Utili	1,855.94	Zahrbock Kool Law	Attorney Fees	1,244.76
21St Mortgage	Welfare Rent	383.68	2701 Realty	Welfare Rent	500.00

JUNE SALARIES PAID

Commission	Salaries	27,678.02	Auditor	Salaries	43,859.19
Treasurer	Salaries	68,221.29	Information Technology	Salaries	67,458.32
States Attorney	Salaries	248,790.03	Public Defender	Salaries	173,067.01
Public Advocate	Salaries	51,794.27	Facilities	Salaries	53,662.23
Equalization	Salaries	89,172.18	Register Of Deeds	Salaries	43,057.38
Human Resources	Salaries	25,083.78	Sheriff's Office	Salaries	890,793.70
Emergency Management	Salaries	16,083.20	Juvenile Detention	Salaries	140,164.87
Highway	Salaries	167,901.28	Human Services	Salaries	116,389.90
Museum	Salaries	67,155.32	Planning & Zoning	Salaries	40,834.53
Extension	Salaries	3,234.08			

REPORTS

The Highway Department Construction Project Monthly Report for June 2017 and the Minnehaha County Juvenile Detention Center Annual Report for 2016 were received and placed on file in the Auditor's Office. James Gravett, Juvenile Detention Center Director, spoke on the 2016 Minnehaha County Juvenile Detention Center Annual Report noting the Juvenile Detention Alternatives Initiative principles being followed and the trends taking place in Minnehaha County.

PERSONNEL

MOTION by Heiberger, seconded by Barth, to approve the following personnel changes. 5 ayes.

1. To accept the resignation of Grant Wilson as Exhibits Assistant for the Museum effective 7/7/17.
2. To hire Allen Penning as variable hour EMS Trainer for the Sheriff's Office at \$25.00/hour effective 7/10/17.
3. To accept the resignation of Jennifer DeJager as Juvenile Correctional Officer I for the Juvenile Detention Center effective 6/30/17.
4. To hire Michael Murer as Senior Deputy State's Attorney (22/4) for the State's Attorney's Office at \$2,576.80/bi-weekly effective 7/5/17.
5. To hire Cameron Cook as Deputy State's Attorney (22/3) for the State's Attorney's Office at \$2,514.40/bi-weekly effective 7/5/17.
6. To amend the step increase dated 5/29/17 for Randy Sample, Senior Trial Attorney for the State's Attorney's Office, which should have reflected 23/18 at a rate of \$3,825.60/bi-weekly.

Step Increases

1. Michael Mattson – Deputy Sheriff Lieutenant – Jail – 22/8 – 6/28/17 - \$2,844.80/bi-weekly
2. Matthew Aanenson – Deputy Sheriff Sergeant – Jail – 20/9 – 6/30/17 - \$29.91/hour
3. John Sites – Administrative Secretary – Jail – 10/18 – 6/20/17 - \$22.80/hour

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4. Glen Kruger – Correctional Officer – Jail – 13/6 – 4/27/17 - \$19.66/hour
5. Lance Mattson – Certified Civil Process Server – Sheriff’s Office – 13/8 – 6/16/17 - \$20.66/hour
6. Myles Peterson – Mechanic Team Member – Highway – 14/5 – 6/1/17 - \$20.15/hour
7. Diane Rypkema – Director of Equalization – Equalization – 24/7 – 6/29/17 - \$3,380.80/bi-weekly
8. Amber Bartels – Caseworker – Human Services – 16/6 – 6/23/17 - \$22.80/hour
9. Terry Myers – Building Facilities Maintenance Technician – Facilities – 14/4 – 7/2/17 - \$19.66/hour

Special Personnel Action

MOTION by Bender, seconded by Barth, to approve a temporary pay increase of approximately 5% from \$3,218.40/bi-weekly (22/13) to \$3,380.80/bi-weekly (22/15) for Judy Wehrkamp, Senior Deputy State’s Attorney, for the State’s Attorney’s Office, effective 6/19/17 due to additional responsibilities resulting from the vacancy of the Chief Civil Deputy State’s Attorney position. 5 ayes.

SPECIAL EVENT ON-SALE LIQUOR LICENSE

A public hearing was held for a Special Event On-Sale Liquor License Application submitted by Nelson Landing Inc. dba Falls Landing. The license would allow the sale and consumption of liquor at a wedding to be held on July 15, 2017, at the Blue Haven Barn. The licensed property is legally described as Track 3 (Ex #1) Krell’s Addition SE ¼ 36-101-51 Wall Lake Township, located at 46594 268th St. No one spoke in opposition. MOTION by Barth, seconded by Karsky, to approve a Special Event On-Sale Liquor License for Nelson Landing Inc. dba Falls Landing for a wedding on July 15, 2017, at Blue Haven Barn. 5 ayes.

SPECIAL EVENT CONSUME/BLEND LICENSE

MOTION by Heiberger, seconded by Karsky, to approve an application for a license to consume/blend alcoholic beverages at the Mary Jo Wegner Arboretum, 1900 Perry Place, Sioux Falls, on July 23, 2017, for a wedding shower and barbeque hosted by Jill Joyce-Hazard. 5 ayes.

AGREEMENTS

DJ Buthe, Highway Superintendent, presented the Offer and Statement of Compensation, the Right Of Way Agreement, the Temporary Easement Agreement with acknowledgement, and the Warranty Deed with acknowledgement with the South Dakota Department of Transportation (SDDOT) for the South Dakota Highway 100 reconstruction project. These agreements will allow the County to convey 1.3 acres to the SDDOT and the SDDOT to convey 1.72 acres to the County along with a payment of \$3,584. The temporary easement will allow the State to temporarily use an existing parcel owned by the County that currently contains material stockpiles owned by the SDDOT. Mr. Buthe recommended placing the proceeds in the Minnehaha County’s General Fund due to the Highway Department’s lack of history with the property. MOTION by Barth, seconded by Heiberger, to authorize the Chair to sign the following agreements with the South Dakota Department of Transportation at a cost of \$3,584: Offer and Statement of Compensation, the Right Of Way Agreement, the Temporary Easement Agreement with acknowledgement, and the Warranty Deed with acknowledgement; and to deposit all proceeds into the Minnehaha County General Fund. 5 ayes.

Bill Hoskins, Museum Director, presented a revised agreement with Koch Hazard Architects (Koch) for the museum collections storage building. Koch’s compensation under the original agreement from 2009 was as follows: \$20,000 for schematic design, \$30,000 for design development, and 6.25% of the construction cost.

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Schematic design and design development were completed in 2010 with payment made in full. After being requested to change the compensation structure by the County, Koch has requested the revised agreement in order to change the percentage of their compensation from 6.25% to 5.25% of the construction cost. MOTION by Barth, seconded by Bender, to authorize the Chair to sign the revised Architectural Services agreement with Koch Hazard Architects. 5 ayes.

SURPLUS

Carol Muller, Commission Administrative Officer, requested to declare a building located at 908 West Avenue N owned by Minnehaha County as surplus for appraisal and sale. The building was previously used to provide non-shelter care for youth through an arrangement with Volunteers of America (VOA). In 2016, VOA chose to no longer provide this service. The building has been empty since this time and does not meet any current or anticipated facility needs of the County. MOTION by Bender, seconded by Heiberger, to approve Resolution MC17-18. 5 ayes.

RESOLUTION Minnehaha County 17-18 DECLARE CERTAIN COUNTY OWNED PROPERTY AS SURPLUS AND AUTHORIZE APPRAISAL

WHEREAS, Minnehaha County is the owner of the parcel Record ID 24678, located in Sioux Falls, South Dakota; and

WHEREAS, the Minnehaha County Commission has determined, in accordance with the provisions of SDCL 6-13-1 that this parcel is no longer necessary, useful, or suitable for the purposes for which Minnehaha County originally acquired the property; and

WHEREAS, the Minnehaha County Commission desires to take the initial steps to have the property declared as surplus and to authorize the appraisal of said property in preparation for a method of sale to be determined at a later date; now

THEREFORE BE IT RESOLVED, by the Minnehaha County Board of Commissioners, that Record ID 24678, described as Lots 1 to 5 & 25 & 26 Block 52 Airport Addition to City of Sioux Falls, is hereby declared as surplus property of Minnehaha County for purposes of public sale through a method of sale to be determined by the County Commission at a later date after the completion of an appraisal; and

BE IT FURTHER RESOLVED, by the Minnehaha County Board of Commissioners, that staff is hereby authorized to obtain an appraisal on the property through statutorily authorized procedures.

Dates this 27th Day of June, 2017

APPROVED BY THE BOARD OF COMMISSIONERS
Gerald Beninga
Chairman

ATTEST: Bob Litz, Auditor
Olivia Larson
Deputy Auditor

LIAISON REPORT

Commissioner Heiberger reported on a parcel request received from Zillow through the Equalization Office and noted concerns regarding the current fees being charged for this type of records request. Diane Rypkema, Director

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of Equalization, stated the fees charged for this type of request and how the fees were determined. Julie Risty, Register of Deeds, spoke on the work it takes on the County's part to provide the requested information.

Commissioner Barth reported on remodeling done at the Register of Deeds Office. Julie Risty, Register of Deeds, spoke on their appreciation for the new security windows that were placed at their service counter.

Commissioner Heiberger reported on the June 26, 2017, South Dakota Association of County Commissioners conference call where discussions included items such as House Bill 1183 regarding competency evaluations in South Dakota and competency evaluation funding.

Commissioner Barth reported on meeting with the Minnehaha County Fire Chiefs Association where they discussed volunteerism.

Commissioner Barth reported on attending an ambulance governance meeting, along with Gerald Beninga, on June 26, 2017, to discuss potential changes to the ordinance concerning ambulance services in the County.

Commissioner Barth reported on the June 26, 2017, Minnehaha County Planning Commission Meeting where County planning and zoning ordinance changes were approved. Scott Anderson, Planning Director, spoke on the areas of revision and stated a public hearing will be set for final adoption of the ordinance.

Commissioner Bender reported on a meeting of local government representatives that took place on June 22, 2017, where they discussed ideas of legislation that could be brought forward as a group.

Commissioner Karsky reported on meeting with DJ Buthe, Highway Superintendent, where they discussed current department funding and the work being done, in conjunction with the Human Resources Office, regarding the Highway Department's organizational chart.

Commissioner Beninga offered a reminder of upcoming County meetings.

NEW BUSINESS

Commissioner Beninga congratulated Commissioner Heiberger on her new twin grandsons.

MOTION by Barth, seconded by Bender, to adjourn into executive session for contracts, personnel, and litigation. 5 ayes.

The Commission adjourned until 5:00 p.m. on Tuesday June 27, 2017.

APPROVED BY THE COMMISSION:

Gerald Beninga

Chair

ATTEST:

Olivia Larson

Deputy Auditor