

Application may also be emailed to Carol Muller at [cmuller@minnehahacounty.org](mailto:cmuller@minnehahacounty.org)

**MINNEHAHA COUNTY  
INFORMATION SHEET FOR APPOINTMENT TO A COUNTY BOARD**

Attach additional information to Information Sheet if needed. File application with the Commission Office at 415 North Dakota Avenue, Sioux Falls, South Dakota 57104; (605-367-4206).

I AM AVAILABLE TO SERVE ON A BOARD, MY PREFERENCES ARE:

\_\_\_\_\_  
\_\_\_\_\_

NAME \_\_\_\_\_ HOME PHONE \_\_\_\_\_

ADDRESS \_\_\_\_\_ WORK PHONE \_\_\_\_\_

\_\_\_\_\_ ZIP \_\_\_\_\_

EMPLOYER \_\_\_\_\_ PHONE \_\_\_\_\_

ADDRESS \_\_\_\_\_ ZIP \_\_\_\_\_

1. ARE YOU A RESIDENT OF MINNEHAHA COUNTY? YES \_\_\_\_\_ NO \_\_\_\_\_

2. WHY DO YOU WANT TO SERVE ON THE BOARD?

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

3. LIST PREVIOUS CIVIC & VOLUNTARY MEMBERSHIPS AND RESPONSIBILITIES; AND/OR BACKGROUND & INTERESTS RELATING TO THE BOARD?

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

4. PERSONAL REFERENCES THE COMMISSION MAY CONTACT:

NAME \_\_\_\_\_ NAME \_\_\_\_\_

ADDRESS \_\_\_\_\_ ADDRESS \_\_\_\_\_

PHONE \_\_\_\_\_ PHONE \_\_\_\_\_

5. IN APPLYING FOR APPOINTMENT, I UNDERSTAND THE COUNTY COMMISSION MAY MAKE INQUIRIES IN THE COMMUNITY PERTINENT TO MY APPOINTMENT. I UNDERSTAND THAT THIS APPLICATION DOES NOT GUARANTEE AN APPOINTMENT TO A BOARD, BUT I AM WILLING TO SERVE IF CALLED UPON.

\_\_\_\_\_  
SIGNATURE

\_\_\_\_\_  
DATE

*(Applications are destroyed after 18 months unless reactivated by you.)*

# **BOARD NAMES AND BRIEF DESCRIPTIONS**

ABANDONED CEMETERIES BOARD: The County Commission may appoint a board to manage the abandoned cemeteries. The Board may regulate and maintain the abandoned cemeteries by mowing and cutting of weeds and grass, repairing of fences and corrective measures related to grave markers (SDCL 9-12-18).

4-H ADVISORY BOARD:

HISTORIC PRESERVATION BOARD: The County Commission can establish a historic preservation commission to preserve, promote and develop the historical resources of the county. (SDCL 1-19B-2). Members serve one to three year terms.

MENTAL ILLNESS BOARD: The Board must consist of one lawyer appointed by the Circuit Court Judge, who serves as chairman, and two county residents appointed by the county commission for a three-year nonconsecutive term (SDCL 27A-7-1). All members of the Board are required to participate in a training and certification program prior to undertaking their duties and at least every two years thereafter (SDCL 27A-7-9). The Board meets on Tuesday afternoons and Friday mornings weekly, when necessary.

MUSEUM BOARD: The Board meets every 1st Thursday of each month at 11:30 a.m. Members serve a 3-year term. Four members picked by the City and four members picked by the County. One commissioner from the City and one from the County will serve on the Board. The overall responsibilities of the Board include preparing and recommending an annual budget to City and County Commissioners; making policy for the development and operations; and making recommendations to the commissions on hiring of director and assistant director.

PLANNING COMMISSION: The County Commission appoints three or more members, which must always consist of an uneven number of individuals, and one member will be a County Commissioner. Members serve a term of four years, with no more than one-third of the terms shall expire in the same year. The Board meets every 4th Monday of each month at 7:00 p.m. (SDCL 11-2-2, 3, 3.1)

WEED & PEST BOARD: The Board consists of five or seven members for a 3-year (staggered) term. In a county containing a city with a population of 5,000 or more, at least one board member shall be appointed from within the limits of the city. (SDCL 38-22-23.2 & 38-22-23.5). Board meets approximately six times per year.