

**Minutes**  
**Wednesday, November 8, 2023**  
**10:00 a.m.**  
**Safe Home 320 W. 3<sup>rd</sup> St**

Commissioners Present included: Tiffany Butler, Jeremy Roeman, Cole Robbins, and Carol Twedt. Also present were Brent Hamilton, Lori Montis, and Tyler Klatt

I. Approval of Agenda

Motion to approve the agenda by Roeman, Seconded by Robbins, unanimous approval.

II. Public input for items not on the agenda

No public input

III. Minutes from March 2, 2023 HRC meeting

Motion to approve the minutes from May 17, 2023 by Twedt, seconded by Roeman, unanimous approval.

IV. Bills and Communications

- a. MC HRC Account Balance as of 11/12/23: \$27,065.65
- b. Financial Report

Financial statements were provided for the Commission to review. There were no concerns noted with the financial report. Motion by Robbins, seconded by Twedt to accept the financial report, unanimous approval.

V. Old Business

- a. Card reader system update

New card reader system has been installed. Staff are working through a few issues but are happy with the new system.

- b. Building maintenance



Additional updates from staff included: all rooms are occupied, outdoor clean-up was conducted including removal of volunteer trees and drywall touchup throughout facility.

VI. New Business

a. Capital Planning

As follow up from the May meeting, the Commission discussed investing available reserve funds in a CD account. Rates from First Bank and Trust were provided: 12-Month Liquid CD with up to 4 withdrawals at 4.5%; 24-month CD at 5.15%; 36-month CD at 4.85%. The Commission discussed the potential for investing these funds in a money market account, which would allow for better access to the funds should they be needed for unexpected expenses. Commissioner Robbins suggested to invest the entire replacement reserve amount in a money market account, as the current operating reserve provides enough cash for emergency (reinforcing that a money market account fund could just as easily be accessed if needed). Brent Hamilton will research available money market options and report back to the Commission, with the understanding if the terms are agreeable to the Commission, funds may be invested in a money market.

Five-Year Replacement Plan: Commissioner Twedt asked if there is a five-year replacement plan for Safe Home. Lori Montis indicated Joy West has been preparing a five-year plan which will be presented at the next Commission meeting.

Tax credit status of safe home: Brent Hamilton will research the status of these credits and provide follow up information as to whether they may be extended or what alternatives exist once the program ends.

Holiday Party: The Safe Home holiday party is tentatively scheduled for December 19 at 11:30 AM at Safe Home

VII. Adjourn

Motion by Roeman, seconded by Twedt to adjourn. Unanimous approval.